

Paris City Commission
Commission Chambers
Paris, Kentucky
November 21, 2016

The Paris City Commission met in special session at 9:30 a.m. on Monday, November 21, 2016.

Present: Mayor, Michael Thornton, Commissioner, Matt Perraut, Commissioner, Wallis Brooks, Commissioner, Stan Galbraith, City Manager, John Plummer, Assistant City Manager, Mike Withrow, City Attorney, Bryan Beauman and City Clerk/Treasurer, Stephanie Settles.

Absent: Commissioner, Tim Gray

Upon determining a quorum was present for the transaction of business, City Manager, John Plummer proceeded to conduct the meeting.

Approve Minutes

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve minutes of November 8, 2016 Regular Meeting.

New Business/Action Items

Motion by Galbraith, seconded by Brooks, the motion unanimously carried to approve a Municipal Order approving Paris Police Department Policy No. 100.092 (Evidence-Sexual Assault).

CITY OF PARIS
ORDER NO. 2016-13

A MUNICIPAL ORDER APPROVING PARIS POLICE DEPARTMENT POLICY NO. 100.092
(EVIDENCE – SEXUAL ASSAULT)

WHEREAS, the City Commission of the City of Paris has been presented with the proposed Police Department Policy 100.092,

WHEREAS, KRS 15.440 requires the City to adopt a written policy and procedure related to sexual assault examinations;

NOW THEREFORE, be it resolved by the City Commission of the City of Paris, Kentucky, that proposed Policy No. 100.092 is hereby adopted for inclusion in the Paris Police Department Policies and Procedures Manual.

This Order shall become effective from and after its date of adoption as provided by law.

The aforementioned policy shall replace any existing policy concerning the same subject matter.

Dated this 21st day of November, 2016.

APPROVED:
Michael Thornton, Mayor

ATTESTED BY:
Stephanie Settles, Clerk/Treasurer

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve a contingent offer of full-time employment as a patrol officer, after completion of a physical exam and drug screen, to Larry Barrett.

Motion by Thornton, seconded by Perraut, the motion unanimously carried to approve payment of invoice in the amount of \$ 38,000 to Transformer Exchange for two 5,000 KVA, 69KV- 4.16KV transformers.

Assistant City Manager, Mike Withrow, stated the land the transformers were stored on had been sold and the transformers need to be moved or delivered. Transformer Exchange waived the delivery fess because the City of Paris accepted early delivery of the transformers.

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Motion by Thornton, seconded by Brooks, the motion unanimously carried to approve payment of invoice to Freedom Dodge of Lexington in the amount of \$ 45,818.40 for two Dodge Chargers.

Brad Oberlander, CPA presented procedure changes to general fund accounts payable management. Brad suggested accounts payable, Debbie Wright, acquire responsibilities of keying in invoices, typing checks, mailing checks, maintain and file payment records. Brad will acquire responsibility of reconciling the bank accounts. The city clerk will be a reviewer and approver of the accounts payables, issue purchase orders, and transfer funds. Brad also recommended the payables be entered only from the information on actual invoices, not from the monthly statements.

Thornton recommended the accounts payable office to be moved back to the administrative section of the building, expressing concerns with continuous reported and observed congregation in the accounts payable office. Withrow stated he would review which location would be most effective.

City Manager, John Plummer, queried the council in regards to cancelation of the December 27, 2016 meeting. Decision was made to keep both December 13, and December 27 meetings as scheduled.

Thornton discussed the need to add a new tiered rate between residential and commercial meters, stating business may be classified with a commercial meter and use less kilowatts than a typical residential meter. Withrow stated adding another tier would require an ordinance change and that could be done in a future meeting.

Paul Gibson questioned how the public was notified of the special meeting and if the notification met the requirements of a public meeting. John Plummer replied that the meeting met the requirements. Stephanie Settles followed up stating the meeting agenda was posted on the city website, and on the city hall window, the citizen advertiser was notified, and the date and time of the special meeting was announced during open session at the November 8, 2016 commission meeting.

Motion by Brooks, seconded by Perraut, the motion unanimously carried to go into executive session to discuss potential purchase of real property for which publicity at present stage might or would likely affect the value, per KRS 61.810(1)(b). Time being 9:46 a.m.

With no action taken during executive session, motion by Thornton, seconded by Perraut, the motion unanimously carried to exit executive session. Time being 10:02 a.m.

Adjournment

With no further business, motion by Brooks, seconded by Galbraith, the motion unanimously carried to adjourn the meeting at 10:02 a.m.

Michael Thornton, Mayor

Attest:

Stephanie Settles, City Clerk/Treasurer

Minutes approved, as presented, at the December 13, 2016 City Commission Meeting.